

# WINDING WHEEL AUDITORIUM COMMUNITY HIRE CHARGES

13 Holywell Street, Chesterfield. S41 7SA

Booking Enquiries to Chesterfield Visitor Information Centre, Rykneld Square, Chesterfield S40 1SB

Tel (01246) 345 333 (9.30am - 5pm Monday to Friday)

Email [venuehire@chesterfield.gov.uk](mailto:venuehire@chesterfield.gov.uk) Visit [chesterfieldvenuehire.co.uk](http://chesterfieldvenuehire.co.uk)

## Scale of Charges from 1 April 2021

All Bookings are subject to a minimum of <b>three</b> hours booking (excluding kitchens) £98.00 inc. VAT minimum hire charge applies.  Rooms should be booked to include setting up and clearing away time. If a bar is arranged, please allow one hour after the bar closes.		<b>WINDING WHEEL AUDITORIUM</b>		
		300-600 persons		<b>Hire Charge (including VAT) £</b>
		Hourly Rate £	VAT £	
<b>Community Charge</b> e.g. Private, Social events, non-profit making clubs, charity events, Mon-Fri meetings.	Mon-Thu pre 5pm	44.17	8.83	53.00
	Mon-Thu after 5pm	70.83	14.17	85.00
	Fri-Sun pre 5pm	66.25	13.25	79.50
	Fri-Sun after 5pm	92.50	18.50	111.00
	CIRCLE	15.00	3.00	18.00
	KITCHEN (per hour)	8.08	1.62	9.70
	SERVERY (per event)	14.58	2.92	17.50
Large event discount (20%) for bookings of all rooms for more than 1 day on consecutive days.				
<b>Community Discount</b> Discounted rate to non-profit making clubs or associations who block book 10 or more dates excluding Sat/Sun with 1 month flexibility clause re venue/time	Mon- Fri pre 5pm	35.83	7.17	43.00
	Mon-Fri after 5pm	58.33	11.67	70.00
	KITCHEN (per hour)	6.42	1.28	7.70
	SERVERY (per event)	12.08	2.42	14.50
<b>STAFFING CHARGES</b>				
Duty Manager: £21.10 per hour incl. vat		Caretaker: £21.10 per hour incl. vat		
Security Staff: £21.10 per hour incl. vat		Front of House Staff: £16.00 per hour incl. vat		

*(The above prices are subject to VAT. VAT is charged at the prevailing rate as applicable)*

## **BANK HOLIDAY HIRINGS EASTER WEEKEND CHRISTMAS PERIOD 24<sup>TH</sup> DECEMBER TO 1<sup>ST</sup> JANUARY: BY NEGOTIATION ONLY AT DOUBLE RATES OF SATURDAY AND SUNDAY CHARGES**

All customers must pay a holding deposit of £500 plus vat or 25% of hire charge at the time of booking.

This 'deposit' is payable on top of the hire charge, and will be refunded after the event if no damage arises.

**The Deposit will not be refunded if the event is cancelled.**

The remaining hire charges are payable **eight** weeks before the event or immediately if the booking is made within this period. Please make cheques payable to *Chesterfield Borough Council – Credit / Debit Cards accepted.*



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<b>COMMERCIAL HIRINGS</b>	Mon-Thu pre 5pm	87.50	17.50	105.00
	Mon-Thu after 5pm	138.33	27.67	166.00
	Fri-Sun pre 5pm	123.33	24.67	148.00
	Fri-Sun after 5pm	178.33	35.67	214.00
	CIRCLE	29.17	5.83	35.00
	KITCHEN (per hour)	12.83	2.57	15.40
	SERVERY (per function)	18.75	3.75	22.50
<b>Block Booking Discount</b> Discount to commercial organisations making a block booking of 10 or more dates. 1 month flexibility clause re venue and or time applies.	Mon-Thu pre 5pm	70.83	14.17	85.00
	Mon-Thu after 5pm	113.33	22.67	136.00
	Fri-Sun pre 5pm	99.17	19.83	119.00
	Fri-Sun after 5pm	144.17	28.83	173.00
	KITCHEN (per hour)	9.83	1.97	11.80
	SERVERY (per function)	16.25	3.25	19.50
<b>STAFFING CHARGES</b>				
Duty Manager: £21.10 per hour incl. vat		Caretaker: £21.10 per hour incl. vat		
Security Staff: £21.10 per hour incl. vat		Front of House Staff: £16.00 per hour incl. vat		

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## **BANK HOLIDAY HIRINGS EASTER WEEKEND CHRISTMAS PERIOD 24<sup>TH</sup> DECEMBER TO 1<sup>ST</sup> JANUARY: BY NEGOTIATION ONLY AT DOUBLE RATES OF SATURDAY AND SUNDAY CHARGES**

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## WINDING WHEEL BALLROOM COMMUNITY HIRE CHARGES

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### Scale of Charges from 1 April 2021

All Bookings are subject to a minimum of <b>three</b> hours booking (excluding kitchens) £98 inc. VAT minimum hire charge applies.  Rooms should be booked to include setting up and clearing away time. If a bar is arranged, please allow one hour after the bar closes.		<b>WINDING WHEEL BALLROOM</b>		
		100-200 persons		<b>Hire Charge (including VAT)</b>
		Hourly Rate £	<b>VAT</b> £	£
<b>Community Charge</b> e.g. Private, Social events, non-profit making clubs, charity events and Mon-Fri meetings.	Mon-Thu pre 5pm	34.17	6.83	41.00
	Mon-Thu after 5pm	39.17	7.83	47.00
	Fri-Sun pre 5pm	51.67	10.33	62.00
	Fri-Sun after 5pm	57.50	11.50	69.00
	KITCHEN (per hour)	8.08	1.62	9.70
	SERVERY (per event)	14.58	2.92	17.50
Large event discount (20%) for bookings of all rooms for more than 1 day on consecutive days.				
<b>Community Discount</b> Discounted rate to non-profit making clubs or associations who block book 10 or more dates excluding Sat/Sun with 1 month flexibility clause re venue/time	Mon-Fri pre 5pm	27.50	5.50	33.00
	Mon-Fri after 5pm	31.66	6.34	38.00
	KITCHEN (per hour)	6.42	1.28	7.70
	SERVERY (per event)	12.08	2.42	14.50
<b>STAFFING CHARGES</b>				
Duty Manager: £21.10 per hour incl. vat		Caretaker: £21.10 per hour incl. vat		
Security Staff: £21.10 per hour incl. vat		Front of House Staff: £16.00 per hour incl. vat		

*(The above prices are subject to VAT. VAT is charged at the prevailing rate as applicable)*

### BANK HOLIDAY HIRINGS: BY NEGOTIATION ONLY AT DOUBLE RATES.

All customers must pay a holding deposit of £250 plus vat or 25% of hire charge at the time of booking plus VAT.

This 'deposit' is payable on top of the hire charge, and will be refunded after the event if no damage arises.

**The Deposit will not be refunded if the event is cancelled.**

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		100-200 persons		<b>Hire Charge (including VAT)</b>
		Hourly Rate £	<b>VAT</b> £	£
<b>COMMERCIAL HIRINGS</b>	Mon-Thu pre 5pm	66.67	13.33	80.00
	Mon-Thu after 5pm	78.33	15.67	94.00
	Fri-Sun pre 5pm	100.83	20.17	121.00
	Fri-Sun after 5pm	110.83	22.17	133.00
	KITCHEN (per hour)	11.50	2.30	13.80
	SERVERY (per function)	18.75	3.75	22.50
<b>Block Booking Discount</b> Discount to commercial organisations making a block booking of 10 or more dates. 1 month flexibility clause re venue and or time applies.	Mon-Thu pre 5pm	53.33	10.67	64.00
	Mon-Thu after 5pm	61.67	12.33	74.00
	Fri-Sun pre 5pm	81.66	16.33	98.00
	Fri-Sun after 5pm	90.00	18.00	108.00
	KITCHEN (per hour)	9.83	1.97	11.80
	SERVERY (per function)	16.25	3.25	19.50
<b>STAFFING CHARGES</b>				
Duty Manager: £21.10 per hour incl. vat      Caretaker: £21.10 per hour incl. vat				
Security Staff: £21.10 per hour incl. vat      Front of House Staff: £16.00 per hour incl. vat				

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# WINDING WHEEL FUNCTION ROOM COMMUNITY HIRE CHARGES

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## Scale of Charges from 1 April 2021

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		Hourly Rate £	VAT £	Hire Charge (including VAT) £
<b>Community Charge</b> Private, Social events, non-profit making clubs, charity events and Mon - Fri meetings.	Mon-Thu pre 5pm	23.33	4.67	28.00
	Mon-Thu after 5pm	29.17	5.83	35.00
	Fri-Sun pre 5pm	32.50	6.50	39.00
	Fri-Sun after 5pm	39.17	7.83	47.00
	KITCHEN (per hour)	8.08	1.62	9.70
	SERVERY (per event)	14.58	2.92	17.50
Large event discount (20%) for bookings of all rooms for more than 1 day on consecutive days.				
<b>Community Discount</b> Discounted rate to non-profit making clubs or associations who block book 10 or more dates excluding Saturday/Sunday with 1 month flexibility clause re venue/time	Mon-Fri pre 5pm	18.75	3.75	22.50
	Mon-Fri after 5pm	26.67	5.33	32.00
	KITCHEN (per hour)	6.42	1.28	7.70
	SERVERY (per event)	12.08	2.42	14.50
<b>STAFFING CHARGES</b>				
Duty Manager: £21.10 per hour incl. vat		Caretaker: £21.10 per hour incl. vat		
Security Staff: £21.10 per hour incl. vat		Front of House Staff: £16.00 per hour incl. vat		

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### BANK HOLIDAY HIRINGS: BY NEGOTIATION ONLY AT DOUBLE RATES.

All customers must pay a holding deposit of £150 plus or 25% of hire charge at the time of booking plus VAT. This 'deposit' is payable on top of the hire charge, and will be refunded after the event if no damage arises.

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Rooms should be booked to include setting up and clearing away time. If a bar is arranged, please allow one hour after the bar closes.		Hourly Rate £	<b>VAT</b> £	<b>Hire Charge (including VAT)</b> £
<b>COMMERCIAL HIRINGS</b>	Mon-Thu pre 5pm	35.00	7.00	42.00
	Mon-Thu after 5pm	43.33	8.67	52.00
	Fri-Sun pre 5pm	51.67	10.33	62.00
	Fri-Sun after 5pm	60.83	12.17	73.00
	KITCHEN (per hour)	11.50	2.30	13.80
	SERVERY (per function)	18.75	3.75	22.50
<b>Block Booking Discount</b> Discount to commercial organisations making a block booking of 10 or more dates. 1 month flexibility clause re venue and or time applies.	Mon-Thu pre 5pm	30.83	6.17	37.00
	Mon-Thu after 5pm	39.17	7.83	47.00
	Fri-Sun pre 5pm	48.33	9.67	58.00
	Fri-Sun after 5pm	56.67	11.33	68.00
	KITCHEN (per hour)	9.83	1.97	11.80
	SERVERY (per event)	16.25	3.25	19.50
<b>STAFFING CHARGES</b>				
Duty Manager: £21.10 per hour incl. vat		Caretaker: £21.10 per hour incl. vat		
Security Staff: £21.50 per hour incl. vat		Front of House Staff: £16.00 per hour incl. vat		

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BOROUGH COUNCIL